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A Handbook of Special Libraries and Librarianship
Author: Anil Kumar Dhiman

The present book A Handbook of Special Libraries and Librarianship is written to explicit the various facets of special libraries and librarianship: the book is divided into following chapters. Introduction; Personnel Management and Human Resource Development; Financial Management Library Building, Equipments and Furniture Collection Management; Services in Special Libraries Documentation and Information centers, Information Technology and Library Automation Resource Sharing, Networking and Library Consortia Growth and Development of Special Libraries and the Role of Library Associations and UNESCO; Recent Trends and Development in the field of Special Libraries Appendices on collection Development Policy, Selected Sources of information for choosing Micrographic Equipment, List of Manufactures and Suppliers.

It is believed this book will be useful for the students studying the special libraries and librarianship as a subject at graduation and post-graduation level. Besides, this book will serve as a first-hand guide book for working professionals in the field of special librarianship
ISBN: 978-81-7000-523-0
US$: 108.00

Information Technology in Library and Information Services
Author: Mohan Kumar Galhotra

Information explosion, literature flood, publication deluge, mushroom growth of computer and communication technologies and networks worldwide not only made the task of bibliographic control difficult, but also forced the contemporary libraries to make a paradigm shift from the age old traditional library operation to automation with the latest state of the art such a change playing a key role in increasing the aspirations, unlimited expectations and sky high desire of the library clientele to a considerable magnitude. The contemporary librarians are quite aware of this current situation and psychologically prepared to adopt changes. Knowing fully well that, without such a change, the interest of the library and its clientele will not only be in a state of jeopardy, but also their very existence without application technology will cease to operate. Information Technology (IT) is the boon of the present century. It gives accessibility to information at the finger tips. The technological developments in information transfer emphasize the fact that universal availability of information in no more an utopian concept. The promising and diversified possibilities information technology have reduced the space and time between people, country, continent and ultimately have led to the emerging concept ‘global society’ and ‘global village’. The prospects of application of information technology in Library and Information Services are many fold and in today’s time of rapid development in the field of science and technology, we can not remain untouched by it. In this context the entire work related to various technologies is divided into fifteen chapters. An attempt has been made to identify the impact of electronic media in modern libraries and information centres in the context of the information age in the 21st century.
ISBN: 978-81-7000-519-3
US$: 46.00

Library Manual
For School, College and Public Libraries
Author: S. R. Ranganathan

The aim of this book is to serve as such a manual for the semi-professionals and the honorary workers. It is a popular epitome of the essence of most of the treatises enumerated as the first 26 items in the bibliography of the end of this book. The parts 1, 2 and 6 on the Laws of Library Science, Public Relation, and Rural Library Service are also intended to give a helpful orientation to the members of the Local Library Authorities that is, those in the top-management of the District Central Libraries and he Advisory Committees of the branch libraries and, of the service stations of the libraries. The book as a whole can form the basis of the training to be given to semi-professionals. In fact, in the short period of training extending only to three or four months, the best that can; be done will be to train the candidates in effectively using this book in their day-to-day work in their libraries, with a proper sense of perspective. Thus, this manual has been designed to be a book for the work-table. The instruction in the course for the semi-professionals may also aim at appreciating the trainees to look up some of the basic treatises epitomized in this book, Perhaps, a perusal of the first three parts may induce the top-management ad the honorary workers also to make a study of the Five laws of library science.
ISBN: 978-81-7000-522-6
US$: 93.00

DDC ReadyMade (2008)
Author: B. K. Sen

The book provides around 15,000 ready-made class numbers relating to Indian subjects and English language and literature. It has covered four Indic religions, namely Buddhism, Hinduism, Jainism and Sikhism. For each of these religions class numbers for around fifty subdivisions of each of the important South Asian Languages like Assamese, Bengali, English Gujarati, Hindi, Kannada, Malayalam, Marathi, Nepali, Oriya, Punjabi, Sanskrit, Sindhi, Sinhalese, Tamil Telugu and Urdu have been provided. he numbers for other South Asian languages noticed in DDC have also been included. For literature of each of the aforementioned languages the class numbers for around 450 subdivisions have been provided. Around 750 class numbers have been provided for English language and literature. More than 250 class numbers have been provided under the heading History including all the periods for such subjects as Architecture, Conservation of resources, Cultural contact, Economic development, Economic geography, Elections, Elementary educational, Fauna, Flora, Folk, dancing, Folk literature, Folk supply, General clubs, Geography Geology, Higher education, Journalism, Local public debt, Local taxes, Museums, Newspapers, Organizations, Painting and paintings Political situation, Postal organizations, Public administration, Public finance, Public policy on education, Revenue, Secondary education, Social problems/social welfare, Social welfare Problems and services, State taxes, Statistics, Strikes, and so on with more than 40 geographical subdivisions. In addition to this, more than a dozen class number have been provided for all the Indian states and union territories. Necessary instructions have been given as to how class numbers are to be located, and expanded when necessary.
ISBN: 978-81-7000-520-9
US$: 93.00
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**B.Lib. Guide (Hindi)**

A complete manual to help the students clear the Bachelor’s Degree in library and information science. The most comprehensive guide for aspirants appearing for this examination.

**ISBN:** 978-81-7000-507-0

**Price:** US$14.00 (Paperback Edition Only)

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**Role of Management Information System for University Administration (2007)**

**Authors:** R. V. Kulkarni and M. J. Joshi

The book is designed to understand university administration. It also explains design and development of management Information System (MIS) for university administration. After considering the organizational structure and flow of information within the university and its affiliated colleges, a model of MIS has been designed. Considering less manpower and due to globalization, competition from foreign universities in India, use of IT tools in university administration is becoming priority task for all universities. This explains how management Information System is more suitable for university administration. The book explains the role of MIS in day-to-day management of various activities and to achieve its common goals in stipulated time. The authors have studied all the areas of working of university administration and also prove via comparison with manual working of same job and after computerization of same activity.

**ISBN:** 978-81-7000-502-5

**Price:** US$38.00

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**Future Librarianship in Knowledge Society**

**Editors:** M. Bavakutty, K. C. Abdul Majeed & T. P. O. Nasirudeen

The modern Libraries and library and information science professionals face many challenges in the knowledge society driven by the Information Technology. It is also true that the emerging knowledge society offers many new opportunities. The Information and Communication Technology has changed the ways in which the information is published, stored, organized, retrieved, accessed, communicated, and utilized. Then library without walls in the form of digital repositories and portals are now accessible to users without any barriers of space and time. It is important to discuss and comprehend the implications of these vibrant changes for the benefit of the profession. With this objective in mind an national conference on Future Librarianship in the Knowledge Society was organized in the University of Calicut on 28th and 29th March 2007. This volume contains the papers presented in the conference by the practicing library professionals and library and information science teachers, researchers and students. Both theoretical as well as practical papers were presented in the conference. These papers will certainly be instrumental to encourage the library and information science professionals to understand the great responsibility they have to shoulder and the efforts they have to carry out in the coming days in the ever dynamic knowledge society.

**ISBN:** 978-81-7000-513-1

**Price:** US$60.00

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**Improving Access To Information on the World Wide Web (2007)**

**Author:** Carolyn Watters

Improving Access to Information on the World Wide Web is the text of the 26th Sarada Ranganathan Endowment Lectures delivered by Professor Carolyn Watters, Associate Dean, Faculty of Graduate Studies, Dalhousie University, Halifax, Nova Scotia, Canada, during 14-16 March 2006 in Bangalore. These lectures discuss three research issues concerning the improvement of the effectiveness of the Web for information search and retrieval. First issue relates to understanding how information seeking behavior has been affected by the omnipresent web browser, the second issue relates to filtering web tasks that spread over multiple sessions; and the third issue relates to filtering web search results in ways that mirror the job of the user through the lens of genre. These are research areas with much potential to directly affect the design of web applications like the browser and to improve the ability to fully utilize the power of the web in information work.

**ISBN:** 978-81-7000-514-8

**Price:** US$18.00

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**Introduction To Computers For Library Professionals (2007)**

**Author:** Gurdev Singh

Computers are the most important tools for library automation. With the help of computers one gather, store, generate, manipulate, process, communicate, evaluate information and data with high speed and accuracy. The purpose of this book is to help the library professionals who are interested in knowing the practical ways to use computer technology to increase the efficiency and effectiveness of various library operations, the primary objective of the book is to facilitate clear understanding of the subject. Perhaps the most important aspect of computerization technology are bringing a change in the mindset of the library professionals who have been accustomed to work only in the manual mode. It is the most essential for all the students of library and information science and library professionals to be well versed with computer and its applications. It is necessary to train all library professionals in the basic computer usage in libraries so as to enable them to work faster and with more efficiency. This book would also be useful for the students preparing for B.Lib.Sc., M.Lib.Sc., PGLAN, M Phil and other diploma and degrees courses in library and information science for various universities and institution. It covers the syllabus of the courses related to introduction of computers. The purpose of this book is also aimed at making the library professionals computer literate. Being computer literate means, knowledge, skill and competencies to make best use of computers for their day-to-day activities in the library. The practicing librarians will find this book useful while applying the computer technologies for automating their libraries. This book also provides basic under standing and helps develop skills in computer applications in libraries/ information centers. The author’s intention in writing this book is to pass on the benefits of his own experience to those who want to use the computers for automating their libraries for providing various library services. The future belongs to the professionals having good knowledge about computers and applications today. This book has been written in simple language and reader friendly style. Good number of diagrams are given to understand the concepts clearly.

**ISBN:** 978-81-7000-510-0

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**Indian Library Refresher**

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**ISBN:** 978-81-7000-507-0

**Price:** US$14.00 (Paperback Edition Only)
Information Search Pattern in Electronic Environment (2007)
Authors: M. Bavakutty & Rekha Rani Verghese

The information search patterns of the users are different depending upon their personal attributes and environment. The main aim of present study is to examine the information search pattern of the science doctoral students in the electronic environment. How researchers search information, the type of information needed, the services they used and their priorities in searching for information are highly relevant, because they provide a basis for reorganizing libraries and information centers and reshaping their information support activities. The technological and storage technologies have significantly changed the way we generate, collect, organize, present, disseminate, share and use information, the role of the librarian would change to accommodate their changing work environment. Librarians would need to be familiar with multi platform system in order to serve and aid their clientele. Their knowledge of organizing and indexing information for the researcher will have intrinsic value, especially for the end users when they search the system. This study will help librarians and other information managers in India and other developing countries to develop Information and Communication Technology based library system where the doctoral students can access and search the latest electronic information sources. This will be of great help to plan and develop well automated Information and Communication Technology enabled library system.

ISBN: 978-81-7000-512-4
US$: 51.00

Universal Decimal Classification (IME-1993)
Author: A. A. N. Raju

The present work on UDC (IME-93) consists of two blocks viz., Block-1: Theoretical aspects of UDC and Block-2: Practical Classification with UDC (IME-93). Block-1 deals with genesis and development of UDC and features of International Medium Edition-1993. Block-2 deals with Common and Special Auxiliary tables, synthesis or number building process and classification of titles under the main classes 0-9 with UDC (IME-93). Access devices such as aims and objectives, introduction, section and subsection headings self check exercises, summaries, model answers to self check exercises and lastly assignments have been provided to help the learner to comprehend the theory and practice of UDC (IME-93). An effort has been made to achieve continuous flow of thought between the blocks and units under each block so as to communicate to the learner, the relevance and relationship of different units and of various and practical aspects of UDC. The author and the publishers fervently hope that this self-instructional manual on UDC (IME-93) will go a long way in meeting the requirements of students of traditional LIS schools, distance learners and teachers of LIS schools, distance learners and teachers of LIS and practicing librarians.

US$: 35.00

Resource Sharing and Library & Information Networks (2007)
Authors: Anil K. Dhiman & Yashoda Rani Verghese

The present book on Resource Sharing and Library; Information Networks provides an opportunity to its readers to be well acquainted with the concept of resource sharing, its functioning, advancement and the technology; used in this field. This book is divided into ten chapters. Introduction is the first chapter that explains the concept of resource sharing and its history. Second chapter deals with the conceptual framework of resource sharing, in this chapter, resource sharing categories, process of resource sharing, its forms and web based resource sharing are explained. Next chapter forms the tools of resource sharing, where the traditional tools, modern tools like e-books and e-journals and also discussed. Today, the advancement in information and communication technology has led the formation of library networks, which are providing the facility to its users of online access to information. Fourth chapter tells us about the library networks, including wireless networks and their uses in resource sharing. It also explains the concept of consortia formation as well as national basis and some of the important library consortia are also discussed in this chapter. In spite of various developments and advancements, there are some barriers which hamper the process of resource sharing. These are discussed under fifth chapter that is on Barriers of Resource Sharing. User expectations and needs play important role in developing fruitfulness of resource sharing because it’s the users who lead us to improve our present resources and services. It is because of users’ suggestions that a particular library be able in the race of existence in modern environment of information and communication technology. Today, libraries are bound to educate or train its users in handling modern tools of information gathering. All these, users’ expectations, needs and user education are discussed in its sixth chapter. The seventh chapter Management of Resource Sharing tells us how effectively we can manage the resource sharing among libraries. The; future prospects of resource sharing are discussed in its next chapter. In the last chapter, important Library and Information Networks, some important Indian library and information networks are discussed. The book is appended with some appendices on Important Library Consortia, Subject Gateways, Modern Inter-library Loan code, Policy on Confidentiality of Library Records and Model Photocopying and IT Act 2000. This book will be useful not only as a supplement to enhance the knowledge of the persons already engaged in the field of resource sharing, but also the students of library Science.

ISBN: 978-81-7000-411-6
US$: 55.00

Library Administration: Theory & Practice (2007)
Author: R. L. Mittal

This book has been enjoying the patronage of its readers for the last forty one years in Indian subcontinent. An American Library Scientist, while reviewing the book has termed it as ‘The Professional Bible for Indian Librarians’. Since then the book has been growing both in size and contents. The first edition had 514 pages and 23 chapters whereas the current edition runs into 840 plus pages and 26 chapters. Considered to be the bible for Library Classification by students and teachers of library and information science in Indian subcontinent, this book certainly presents the most comprehensive coverage of the subject. The book carries a foreword by Late Dr. S.R. Ranganathan whose view for this book was ‘The present book gives a comprehensive account of the organization and administration of a library’.

ISBN: 978-81-7000-506-7
US$: 42.00
Library Personalization (2007)
Author: V. K. J. Jeevan

Library Personalization provides the library with a viable mechanism to manipulate the information base using available technologies so that the library appears as a set of separate smaller libraries holding more effective content to individual users. It helps users to start with a generic library and by making selections and choices create a personal library with pre-selected and most relevant information resources. Also the user can view the different services offered by the library through a single interface with links to different services and resources in multiple servers inside and outside the library. It has also been designed to enable faculty members and researchers, busy with teaching and research work, to save the considerable time spent in collecting information rather than using it. Evolution of full text information in electronic format like e-books, e-journals, and web resources along with emerging database and web technology made it feasible to connect content as per users’ interest. With the advent of electronic full text resources and especially the Internet, users need a ‘Web’ like search and access at the click of a link facility for information resources stored in the library also which is fully met by personalization services. In the absence of such personal information support, users be left to fend for themselves and forced to scan the information overload through library OPACs, electronic databases, networked electronic content etc., which may often lead to information under-use severely hampering research and teaching output. This book is organized in eight chapters. The first chapter Introduction defines content, personalization and library personalization. In the second chapter, Personalization Attempts, a summary of past work undertaken is compiled under different headings. chapter 3 ‘Evolving A Personalization Model Using IIT Libraries of the different IITs through a questionnaire. Chapter 4 is about User Interest Management System and discusses the relevance of an integrated user interest management system for the successful operation of a library personalization system. chapter 5 presents Standardization of subject Terms and highlights the need to standardize the terms used in user profiles for optimum retrieval of the relevant results. Chapter 6 ‘Design an Implementation of Library Personalization system at the model site, the Central Library of IITKharagpur chapter 7,’Testing, Feedback, Improvement and Maintenance’ covers the post implementation aspects to stabilize, improve and sustain the library Chapter 8 is about Findings and Suggestions which concludes the study with detailed discussions on the utility of study and its possible application in other fields.

US$:33.00

Descriptive Questions in Library and Information Science
(For NET (UGC), SET SLET and Other Exams) [According to New (Format of Questions) (2007)
Authors: C. Lal & K. Kumar

This is the revised and enlarged third edition of the book Descriptive Questions in Library and Information Science for Paper III written for NET (UGC) Examination, according to the new format of questions prescribed by UGC in library and information science subject. In the present book, matter on each and every topic of the subject has been covered in detail so that the candidates appearing for the said test may have the entire matter in one place. For clear understanding of the candidates in regards to the revised format of questions of the above paper, a model has also been given in the preliminary pages of the book. We hope that that this book will be beneficial for the candidates appearing not only in the NET (UGC) Text but also in SET, SLET and other similar tests in the subject of Library and Information Science.

US$:47.00

Net Effects
Editor: Marylaine Block

The internet is a mixed blessing for libraries and librarians. On the hand, it provides opportunities to add services and expand collections; on the other, it threatens the survival of the book, necessitating continuous presenting new problems of access and preservation, putting new demands on budgets, and transforming information professional in legal controversies.

In Net Effects, librarian, journalist and Internet guru Marylaine Block examines the issues and brings together a wealth of insights, war stories, and solutions. Nearly 50 articles by dozens of imaginative librarians—which are selected, annotated, and integrated by the editor—suggest practical and creative ways to deal with the range of Internet “side effects” regain control of the library, and avoid being blindsided by technology again.

“Net Effects is a solution-oriented resource that will help librarians get out of the position of working to keep up with the Web, and into the position of getting the Web to work for us”
Carrie Bickner
The Rogue Librarian, www.roguelibrarian.com

“Few texts aim at solving real problems facing the information professional today. Marylaine Block has done and extensive exhaustive job. I highly recommend this book.”
Steven M. Cohen
Creator/Webmaster, www.librarystuff.net

ISBN: 978-81-7000-517-9
US$:63.00
Building & Running a Successful Research Business

Authors: Mary Ellen Bates

Here is the handbook every information entrepreneur needs to launch, manage and grow an independent research firm. Organized into four sections, “Getting Started,” “Running the Business,” “Marketing,” and “Researching,” the book walks you through every step of the process. Long time independent info pro Mary Ellen Bates covers everything from “Is this right for you?” to closing the sale, managing clients, promoting your business and tapping into powerful online information sources.

ISBN: 978-81-7000-524-7
US$: 61.00

Theories of Information Behavior

Editors: Karen E. Fisher, Sanda Erdelez and Lynne (E. F.) McKechnie

Theories of Information Behavior presents authoritative overviews of more than 70 conceptual frameworks for understanding how people seek, manage, share, and use information in different contexts. A practical and readable reference to both well-established and newly proposed theories of information behavior, the book includes contributions from 85 scholars from ten countries. Each theory description covers origins, propositions, methodological implications, usage, links to related conceptual frameworks, and listings of authoritative primary and secondary references. The introductory chapters explain key concepts, theory-method connection, and the process of theory development.

ISBN: 978-81-7000-527-8
US$: 68.00

Our Bestseller:

By A.A.N. Raju

ISBN: 81-7000-426-8
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Cynthia L. Shamel
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Association of Independent Information Professionals
Library of Congress Subject
Headings
Principles and Application
Fourth Edition
Author: Lois Mai Chan

The Fourth Edition of Library of Congress Subject Headings: Principles and Application reflects the changes in the continuing development of the Library of Congress Subject Headings (LCSH) system since the Third Edition appeared in 1995. Since that day, use of LCSH has expanded considerably. It is now the most comprehensive non-specialized controlled vocabulary in the English Language; and, in many respects, the system has become a de facto standard for Subject Cataloguing and Indexing in circumstances far beyond those for which it was originally designed.

During the past decade, the information retrieval environment has undergone enormous changes. In many respects, these changes have been reflected in the revision and continuing development of the LC Subject Headings System. Another change that has affected the system is that in the same decade, the use of LCSH has extended far beyond the United States. It has been adopted, translated, or adopted for use in the catalogues of libraries in many countries around the world, and many more are considering doing the same. Furthermore, LCSH is now used not only as a major subject access tool in library catalogues and national bibliographies, but also as a means of enhancing subject access to information beyond the library community.

US$: 75.00

Intranets for Info Pros
Editors: Mary Lee Kennedy & Jane Dysart

THE INTRANET is among the primary landscapes in which information-based work occurs, yet many info pros view it with equal parts skepticism and dread. In Intranets for Info Pros, editors Mary Lee Kennedy and Jane Dysart and 10 expert contributors provide a wealth of advice and support for the information professional charged with implementing or contributing to an intranet. Leading thinkers and practitioners contributing to Intranets for Info Pros are Angela Abell, Cory Costanzo, Mike Crandall, Eric Hards, Ian Littlejohn, Cynthia Ross Pedersen, Avi Rappoport, Craig St. Clair, Jose Claudio Terra, and Debra Wallace. Together with Kennedy and Dysart they demonstrate the intranet's strategic value, describe important trends and best practices, and equip info pros to make a key contribution to their organization's intranet success.

ISBN: 978-81-7000-526-1
US$: 44.00

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- Information Technology and Information Society (Hindi) By Arvind Kumar Sharma
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# Checklist

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## Classification

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**Children’s Rights As Basic Human Rights**

_Sensitization of Stakeholders, (2007)_

Editors: R. Ganga and M. Supputhai

The book “Children’s Rights As Basic Human Rights” is the outcome of the UGC Sponsored two day National Seminar organised by the PG & Research Department of History at Vellalar College of Women, Erode on 26th and 27th of March 2007.

Children are the valuable assets of a Nation. Today’s children are the citizens of tomorrow and their role in Nation building should not be under estimated. Keeping this in view the Central and State Government are monitoring the issues of child welfare and enacting laws for the betterment of children. In this regard a three year plan has been implemented from April 2005 to March 2008 by the Indian Council for Child Welfare. Hence the contents of the book are focussed on the following thrust areas.

- Children’s Rights as Human Rights
- Infanticide
- Children and Education
- Child Labour and Juvenile Delinquency
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- Health Care Programme for children

The Research articles published in this book are illuminating, thought provoking and written by Professors, research scholars and students.

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Author: Amjad Ali

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*The Great Tragedy of India, (2007)*  
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